

Kids' City Service Cancellation

We are sorry to hear you want to cancel your service at Kids' City.

Please complete the information below and we will process your request and update our records accordingly.

For all cancellations, we require two weeks notice and there is a £25 administration fee. This amount will be deducted from any refund due to you, providing your account and payments are up-to-date.

Please note that if there is an outstanding balance on your account, this becomes due immediately we receive your cancellation notice.

Please allow up to 15 working days for your refund to be issued.

YOUR DETAILS

Full Name

First Name

Last Name

E-mail

Phone Number

Area Code

Phone Number

Child's name (1)

Child's name (2)

Child's name (3)

Site attended

Days attended

Monday

Tuesday

Wednesday

Thursday

Friday

DATE OF CANCELLATION

Please tell us the last date you want your child(ren) to attend.

Last date of service

Month

Day

Year

REASON FOR CANCELLATION

Please tell us the reason you are cancelling the service

Childcare no longer needed

Going to a different school

Moving home and leaving the area

Redundancy or lost job

Unhappy with the service

Using childminder

Using nanny

Other

If you are unhappy with the service, please tell us what we could have done better

REFUND

If any refund is due, we can pay this to you by direct bank transfer or cheque. Please indicate your preference below.

For refund by direct bank transfer, please also provide your bank details.

Refund method

Cheque

Direct bank transfer

Account holder name

Account number (8 digits)

Sort code (6 digits)

Please do not submit the form, instead kindly email the filled form to info@kidscity.org.uk. Thank you.